Run Route Information

Please complete and return this form to LETR@ksso.org or fax to 913-236-9771. **Forms are due one month prior to your ceremonial Torch Run.** Information will be used in press releases, media stories and in all print and electronic materials.

**General Run Information**

Contact name/title: DET Kristi Powell

Cell Phone: 785-861-9726 – work
cell phone

Email: kpowell@topeka.org

Run Date(s): 5/29/2019

Run Start Time and End Times (approx): 10am-11am

Run Start and End Addresses (include Business Name if applicable): Topeka Police Department

# of Miles: 2

Run Route (Be specific with street names and timing):

1- West on 4th street from TPD (320 S Kansas) lot to SW Harrison
2- South on Harrison to SW 10th
3- East on 10th to Kansas Ave
4- North on Kansas Ave to SE 5th
5- East on 5th around curve to Quincy and back into TPD lot at 320 S Kansas

List of Agencies Involved: **Topeka Police, Shawnee Sheriff Office, Wildlife, Parks and Tourism, Washburn University Police, Kansas Highway Patrol**

**Ceremony Information**

Time: 930am-10am

Venue: Topeka Police

Address/City/Zip: 320 S Kansas

Description of ceremony activities, key individuals participating and/or handover agencies:

Group Photos and dignitary and athlete speeches (Allison Nichols) before the event and after the run there will be lunch for athletes and officers to have together and music and a few games.

**Items Needed (please circle)**

Water (# of cases): water for 300 people

Pop (# of cases):

Powerade (# of cases):
Banners                Magnetic Car Signs                # of Torches: I have one

   torch already, I’d take some magnetic car signs

Torch Holder            Mini-Cauldron                Guest Athlete Speaker

Will you utilize online registration? Not sure

If so, what is the email to send report? kpowell@topeka.org