



# Run Route Information

Please complete and return this form to LETR@kssso.org or fax to 913-236-9771. **Forms are due by May 1.** Information will be used in press releases, media stories and in all print and electronic materials.

## General Run Information

Contact name/title: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Run Date(s): \_\_\_\_\_

Run Start and End Times (approx): \_\_\_\_\_

Run Start Address: \_\_\_\_\_

Run End Address: \_\_\_\_\_

Run Route (be specific with street names, estimated times etc.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# of Miles: \_\_\_\_\_

List of Agencies Participating: \_\_\_\_\_

\_\_\_\_\_

## Ceremony Information

Time: \_\_\_\_\_ Venue: \_\_\_\_\_

Address/City/Zip: \_\_\_\_\_

Description of ceremony activities, key individuals participating, and/or agency handover:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_