

Run Route Information

Please complete and return this form to LETR@kssso.org or fax to 913-236-9771.

Forms are due one month prior to your ceremonial Torch Run. Information will be used in press releases, media stories and in all print and electronic materials.

General Run Information

Contact name/title: DET Kristi Powell
cell phone

Cell Phone: 785-861-9726 – work

Email: kpowell@topeka.org

Run Date(s): 5/29/2019

Run Start Time and End Times (approx): 10am-11am

Run Start and End Addresses (include Business Name if applicable): Topeka Police Department

of Miles: 2

Run Route (Be specific with street names and timing):

- 1- West on 4th street from TPD (320 S Kansas) lot to SW Harrison
- 2- South on Harrison to SW 10th
- 3- East on 10th to Kansas Ave
- 4- North on Kansas Ave to SE 5th
- 5- East on 5th around curve to Quincy and back into TPD lot at 320 S Kansas

List of Agencies Involved: **Topeka Police, Shawnee Sheriff Office, Wildlife, Parks and Tourism, Washburn University Police, Kansas Highway Patrol**

Ceremony Information

Time: 930am-10am

Venue: Topeka Police

Address/City/Zip: 320 S Kansas

Description of ceremony activities, key individuals participating and/or handover agencies:

Group Photos and dignitary and athlete speeches (Allison Nichols) before the event and after the run there will be lunch for athletes and officers to have together and music and a few games.

Items Needed (please circle)

Water (# of cases): water for 300 people cases):

Pop (# of cases):

Powerade (# of

Banners
torch already, I'd take some magnetic car signs

Magnetic Car Signs

of Torches: I have one

Torch Holder

Mini-Cauldron

Guest Athlete Speaker

Will you utilize online registration? Not sure

If so, what is the email to send report? kpowell@topeka.org